

# Your Special Day



LANCASTER HOUSE

Events & Leisure Hotel



T 01524 844822  
[englishlakes.co.uk/weddings](http://englishlakes.co.uk/weddings)

English Lakes  
Hotels Resorts & Venues



## Congratulations on your Forthcoming Wedding!

Lancaster House, with its impressive refined décor, beautiful landscaped grounds, courtyards and, of course, its award-winning team, is fully deserving of its 4 star rating and its reputation for being the perfect venue for that very special day.

You can be sure of our meticulous attention to detail and the finest cuisine proudly using only the best locally sourced produce created by our team of chefs, plus a selection of the finest international wines. And with years of expertise, we can assure you that from your initial enquiry to your Special Day, you will feel relaxed and have the peace of mind that you are in the hands of the region's leading wedding venue.

Our Dalton Suite can host Wedding Celebrations from the small and intimate gathering to receptions catering for up to 90 guests. For larger numbers our Bowland Suite hosts up to 150 guests on a "traditional" layout and up to 220 guests for an evening celebration.

Should you wish to arrange an appointment to discuss your requirements further or would like to receive a full wedding brochure, please do not hesitate to contact our Wedding Co-ordinator, on 01524 585175, who will be more than happy to help.

We look forward to hearing from you.

## A Few Facts and Figures about your Choice of Suites

### The Bowland

- Can accommodate up to 150 guests for a wedding breakfast and up to 220 for an evening reception
- Dedicated entrance
- Spacious and stylish lounge
- Its own conveniently located bar
- Air conditioning
- Built-in dance-floor and ample space for larger entertainment acts
- Impressive flexible lighting scheme
- Built-in PA system

### The Dalton

- Can accommodate up to 90 guests for a wedding breakfast and up to 120 for an evening reception
- Entrance via the main hotel lounge with log-fire, minstrel's gallery and comfy sofas
- Generous natural daylight with high ceilings and patio doors
- Private courtyard
- Air conditioning
- Built-in dance-floor and space for solo acts and disco
- Private bar
- Built-in PA system



## We do "I DO's"

If you fancy keeping everything under one roof for your big day, then you'll be pleased to know that Lancaster House is officially approved by Lancashire County Council to hold Civil Wedding Ceremonies on the premises.

So if you're keen on tying the knot here "In the House", then the following information will be of assistance to you:

The Dalton Suite can accommodate a ceremony of up to 90 people and the Bowland Suite up to 150 people. A Ceremony room charge will apply for each Suite.

Before confirming a date with us you must check the availability of the Registrar who will be conducting your marriage ceremony:

Lancaster Registration Office  
Georgian House  
4 Queen Street  
Lancaster

Telephone: 0845 053 0021 during office hours: 9.00 am to 4.30 pm Monday to Friday

(All costs relating to the attendance of the Registrar at a marriage ceremony must be paid before the ceremony, directly to the Registrar.)

\*These costs are as follows (including certificate copy of the entry of marriage):

- Notice of Marriage **£33.50** per person
- Attendance of Registrar Monday-Thursday **£250.00**  
Friday **£270.00**  
Saturday **£320.00**

Sunday and Bank Holidays £400.00

Non-Refundable Administration Fee of £25.00 on all bookings

\*Prices are correct as of October 2011, however may be subject to change. Please check with Lancaster Registration Office to confirm up-to-date tariffs.

## Are you flexible? We Are!

### All year round special offers

If a Summer Saturday is not your first choice for your Wedding Celebrations, we have put together the following incentives:-

- Book your Wedding Reception on any Friday and receive a 10% discount on your Wedding Breakfast menu and our chair cover hire
- Alternatively, book your celebrations for a Sunday and receive a 20% discount on your Wedding Breakfast and our chair cover hire
- If you fancy tying the knot outside of the traditional wedding season, any day of the week, we'd be happy to tailor-make a great deal for you

### Our seasonal requirements

If you are looking at a Saturday from May to September, we do have a couple of \*minimum requirements which are as follows:-

- Minimum catering numbers of 60 in the Dalton Suite and 80 in the Bowland Suite, based on the minimum menu price of menu "A"  
A room hire charge will be applied if your numbers do not meet the requirements of your chosen suite
- A full Drinks Package, Wedding Breakfast and Evening Buffet must be taken for all guests

\*Seasonal and off-peak discounts may apply. Please ask your Wedding Co-ordinator for further details.

### Making a 'proper' night of it!

With so much to plan and arrange, the last thing you want to worry about is organising hotel accommodation for everyone. So, with the benefits of "t'internet " and some great discounts, you can relax with the peace of mind that friends and family can make a full day and night of it.

Upon confirmation of your event, we allocate 5 bedrooms\* to your booking for your immediate close family and friends, at a specially fixed price agreed for your wedding. Your guests also qualify for your special accommodation rate which will be 50% discount off the hotel rack rate. These bedrooms can be booked direct with the hotel 01524 844822, through our reservations department 08458 509 508 or even online at englishlakes.co.uk, if they state they are attending your wedding this will honour their discounted rate and will also help us to keep track of who has booked\*\*. All bedrooms are subject to hotel availability, so early booking is encouraged to avoid disappointment. However, should the hotel be full, we would be delighted to recommend alternative nearby accommodation.

\* Any rooms in the 5-bedroom allocation that have not been booked will be released 8 weeks prior to the date of your wedding

\*\* The hotel reserves the right to use third party websites at discounts greater than the agreed wedding discounts to sell last minute hotel availability



## Food Glorious Food!

### Wedding Breakfast

Decisions, decisions! But don't get too stressed thinking about every single one of your guests' individual requirements. The chances are, the vast majority will enjoy and appreciate whatever menu you choose. However we will of course accommodate any special dietary requirements or preferences you or your guests may have.

When creating your Wedding Breakfast menu, we respectfully request that you select one choice per course with the addition of a Vegetarian alternative. This is so we can provide you with the smoothest, most efficient service that we can and keep your wedding day on schedule. However if you wish to offer your guests a further choice, the hotel will require exact numbers for each choice on your menu 8 weeks prior to your event. Although we understand this may be a little difficult to arrange at times, we feel this is necessary in order to deliver the speed of service expected by you and your guests.

The following suggested menus and dishes can of course be flexible around your individual needs and your Wedding Co-ordinator would be happy to discuss tailor-making a bespoke menu especially for you.

### Evening Buffets

When choosing an Evening Buffet, you want something that all your guests are going to enjoy. Should you wish to add or change any of the sandwich fillings or suggest an alternative selection, please do not hesitate to contact the hotel and our Wedding Co-ordinators will be happy to assist you.

### Toast it in style! Drinks Packages

Nothing says "Cheers" better than a tasty tippie! So we've put together some delicious drinks packages that you and your guests will thoroughly enjoy.

Each package includes the following for you and your guests:

- Arrival drink served in the Lounge
- Two glasses of wine with your meal
- A glass of sparkling wine/champagne for the Toast



## Sample Wedding Breakfast Menu

### To Start

#### **Trio of Melon (V) (G)**

With a Minted Fruit Compote

#### **Locally Smoked Salmon & Cream Cheese Roulade (G)**

Served with Mixed Leaves and Lemon Oil Dressing

#### **Spiced Mediterranean Tomato Soup (V) (G)**

Finished with Herb Crème Fraiche

#### **Chicken Liver Parfait**

Accompanied by a Cumberland Mustard & Apple Chutney

### Main

#### **Breast of Eden Valley Chicken**

Served on a Pork & Leek Stuffing, surrounded by Rosemary Jus

#### **Salmon, Spinach & Lancashire Cheese Lattice**

Served with a Basil Cream Sauce

#### **Wild Mushroom Stroganoff (V)**

Finished with Parmesan & Basil

#### **Local Pork Loin Roasted with House Chutney,**

Lancashire Cheese & Fresh Herbs, surrounded by Cranberry Glaze

### Dessert

#### **Mixed Berry Cheese Cake**

With Shortbread Biscuit & Fresh Strawberry

#### **Chocolate & Orange Mousse**

With Ginger Biscuit & Raspberry Compote

#### **Sticky Toffee Pudding**

With Butterscotch Sauce

#### **Fresh Fruit Salad (G)**

With Coconut Milk & Flaked Almonds

### After Dinner

#### **Freshly Brewed Lancaster House Blend Coffee**

With Lancaster House Chocolates



## Drinks Packages

To complement your Special Day our Bars Manager has put together some enticing packages that you and your guests will thoroughly enjoy.

Each package includes an Arrival Drink served in the Lounge, Two glasses of Wine with your Meal and A glass of sparkling wine/champagne for the Toast and of course, we would be happy to discuss a tailor-made package to suit your individual requirements.

### Sample of a Drinks Package

**Bucks Fizz** A glass of sparkling wine topped up with fresh orange juice

**Pimms and Lemonade**  
Served with orange and lemon, cucumber and mint

**Becks** Bottles of Becks Beer

**Brown Brothers Chenin Blanc** Refreshing white wine with flavours of fully ripened grapes and melon

**Brown Brothers Shiraz** Medium bodied red wine with well integrated berry fruit, spice and oak

**Duc de Foix Rosé** Delightfully sparkling Cava with refreshing summer fruits

## Canapés

Why not complement your Drinks Reception with our 'Sandpiper Canapé Selection'? (from only £3.50 per person)

### Sample of a Canapés Menu

Smoked Salmon with Horseradish Cream Blinis

Feta Cheese Olive and Sun Blush Tomato Skewers

Thai Fishcakes with Sweet Chilli Dip

Assorted Spring Rolls and Dips



## Evening Buffets

When choosing an Evening Buffet, you want something that all your guests are going to enjoy. Once again should you wish to suggest an alternative selection, please do not hesitate to discuss this with your Wedding Co-ordinator.

### Sample of an Evening Buffet Menu

#### A Selection of Sandwiches on White and Granary Bread Rolls to include:-

Ham & Cumberland Mustard  
Lancashire Cheese Mayonnaise & Tomato  
Tuna & Cucumber  
Egg & Watercress

Sausage Rolls  
Pork Pies  
Chicken Drumsticks  
Selection of Quiches (v)

Coleslaw  
New Potato & Chive Salad  
Tomato, Red Onion & Basil Salad  
Tossed Fresh Leaves  
OR  
Bacon Sandwiches and/or Sausage Sandwiches with a choice of  
Red or Brown Sauce & Chips

In compliance with best practice and food legislation, buffets will be displayed and served for a maximum period of one and a half hours, after which the food will be removed and discarded accordingly.

### Our way of saying Thanks

Upon confirming your menu package we offer small additions as our way of saying thank you.

- Souvenir Cake Knife & Provision of our Cake Stand
- 3 Months' Free Membership of the Sandpiper Leisure Club following your wedding
- Colour Co-ordinated Flower Arrangement for your Top Table
- Complimentary Stay in an Executive room for your first evening as a newly married couple\*
- Complimentary Menu Tasting of your Wedding Breakfast
- Individual Table Flowers

