

Health Club and Spa House Keeping and Laundry

SY H&S 0007

This risk assessment covers the risk of coronavirus spread in front of house / guest facing environment. This risk assessment was created on 8th June 2020 and reflects the guidance issues by the HM Government. The coronavirus situation is dynamic and hazards and controls must be updated as government advice changes. In order for this risk assessment to be suitable and sufficient, then contents must be reviewed, controls amended to reflect the operation and then adopted. The use of a sign off sheet is recommended to record the adoption of the risk assessment and that findings of the risk assessment have been communicated to and understood by the relevant team.

Area/Task/Hazard:

Spread of COVID-19 from person to person, both from colleagues, guests and other visitors to this area.

COVID -19 is transmitted from small droplets that are created when infected persons sneeze or cough. These can be directly transmitted to another person or a surface and then transferred if a person touches their eyes, mouth or nose.

Groups at Risk:

- Colleagues
- Hotel Guests
- Visitors
- Contractors
- Members of the public

Severity (A)	Major Injury/Serious Damage (5)	Likelihood (B)	Possible (5)	People (C)	Vulnerable People/Public Affected (3)
Calculation	Score: 5	X	Score: 5	X	Score: 3
Total Score:	75		Risk Rating - High (>50)		

Control Measures:

- **Frequency of cleaning** - Continue rigorous cleaning procedures around the clock. All cleaning check lists will be signed off by management hourly.
- **PPE** - It is considered necessary for the team to wear face masks to control COVID-19 . If anyone of the team are displaying symptoms, they should not be in the workplace. Masks and gloves will be provided
- **Disinfection of touchpoints - It is all employees responsibility** to sanitise hand contact surfaces regularly throughout the day. The chemical used must be effective against COVID-19 and the dilution rate and contact time implemented correctly.
- **Laundry collection and disrobution** - All laundry trollys to be sanitised before and after delivery and pick up. All staff handling soiled laundry will be provided with the appropriate PPE.
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- **Laundry Chemicals** – All laundry chemicals have been upgraded as standard though out hotel and spa.
- **Other mitigating factors** - increasing the frequency of hand washing and surface cleaning, including disinfection of high footfall areas or common touchpoints with particular attention to toilets/restrooms.
 - keeping the activity time of any activity where social distancing cannot be maintained as short as possible
 - using screens or barriers to separate people from each other
 - using back-to-back or side-to-side working (rather than face-to-face) whenever possible
 - reducing the number of people each person has contact with by using 'fixed teams or partnering'
- **Waste Management** - All waste will be split into general and recycled. At the end of every shift the team members must dispose of their individual rubbish in the correct bins - ensuring they are wearing the correct PPE
- **Social Distancing** - Signage is visible to all guests. When team members are communicating with guests, they must maintain social distancing
- **Music** - throughout all guest areas music should be kept at an acceptable level

If control measures are implemented and are effective the hazard can be categorised as:

Severity (A)	Minor Injury/Minor Damage (2)	Likelihood (B)	Possible (5)	People (C)	>50 People (3)
Calculation	Score: 2	X	Score: 5	X	Score: 3

Total Score:

30

Risk Rating - Medium (20-49)

Additional Specific Control Measures:

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Responsible Person Signature:

Annabel Berry

Date:

8/6/2020