

Self Isolation

This risk assessment covers the risk of coronavirus spread in front of house / guest facing environment. This risk assessment was created on 18th June 2020 and reflects the guidance issues by the HM Government. The coronavirus situation is dynamic and hazards and controls must be updated as government advice changes. In order for this risk assessment to be suitable and sufficient, then contents must be reviewed, controls amended to reflect the operation and then adopted. The use of a sign off sheet is recommended to record the adoption of the risk assessment and that findings of the risk assessment have been communicated to and understood by the relevant team.

Area/Task/Hazard:

Spread of COVID-19 from guest to team members and other persons. COVID-19 spreads from person to person in droplet form, sneezing, coughing, or when people interact with each other for some time in close proximity.

These droplets can then be inhaled, or they can land on surfaces that others may come into contact with, who can then get infected when they touch their nose, mouth or eyes. The hazard is if a guest is showing symptoms and has to self isolate at the hotel.

Guest Wellbeing - As the guest may have to self isolate for a long period of time, ensuring they have basic provisions needed and the

Groups at Risk:

- Employees
- Colleagues
- Guests
- Visitors / Guests

Severity (A)	Major Injury/Serious Damage (5)	Likelihood (B)	Possible (5)	People (C)	1-5 People (1)
Calculation	Score: 5	X	Score: 5	X	Score: 1
Total Score:	25		Risk Rating - Medium (20-49)		

Control Measures:

- **Self Isolate if** - You have any symptoms of COVID-19 - High temperature, a new continuous cough or a loss or change to your sense of smell taste.
- You are waiting for a COVID-19 test result
- You've tested positive for COVID-19 which means you have the virus
- You live with someone who has symptoms, is waiting for a test result or has tested positive.
- Someone in your support bubble (either household) has symptoms, is waiting for a test result or has tested positive.
- **If you are contacted by Track and Trace** - If you are told you've been in contact with a person who has COVID-19: stay at home (self-isolate) for 14 days from the day you were last in contact with the person.
- **What to do if your test result is negative** - Keep isolating for 14 days from when you were last in contact with the person who has COVID-19 - as you could get symptoms after being tested
- Anyone you live with, or is in your support bubble can stop self-isolating if they do not have symptoms.
- **If you test positive** - You have the virus. Self-isolate for 7 days from when your symptoms started - even if it means you are self-isolating for longer than 14 days.
- Anyone you live with must self-isolate for 14 days from when your symptoms started
- Anyone in your support bubble must self-isolate for 14 days from when your symptoms started
- If the above people do not get symptoms of COVID-19 after 14 days they can stop isolating
- **How to get a self-isolation note** - You can get a isolation note to send to your employer as proof, do not contact your GP. <https://111.nhs.uk/isolation-note/>
- **What to do if you get COVID-19 Symptoms again** - You must stay at home and self-isolate again and ask for a test. You must also self-isolate again if someone you live with or someone in your support bubble gets symptoms again
- **Communication with your employer** - Team members must communicate with the Management of the hotel if any of the above

Severity (A)	Minor Injury/Minor Damage (2)	Likelihood (B)	Possible (5)	People (C)	1-5 People (1)
Calculation	Score: 2	X	Score: 5	X	Score: 1
Total Score:	10		Risk Rating - Low (10-19)		

Additional Specific Control Measures:

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Responsible Person Signature:

Emma Underwood

Date:

8/6/2020